

Effective Mentoring

Can your team members support and nurture the development of others in your organisation? Do they know how to successfully begin and maintain positive mentorship relationships?

This course will prepare your teams to be confident and influential mentors, effectively guiding the personal and professional development of others. They will be able to inspire motivation and learning and reach mutually beneficial outcomes. Having effective mentoring skills in your organisation will drive the skills development you need to achieve business goals.



www.britishcouncil.org

Objectives	Benefits
<ul style="list-style-type: none"> Begin the mentoring process effectively, through rapport building and structured goal setting 	<ul style="list-style-type: none"> Participants will increase their image, influence and impact by effectively supporting the personal and professional development of mentees
<ul style="list-style-type: none"> Maintain a beneficial mentoring relationship through overcoming challenges, reviewing progress and adjusting goals 	<ul style="list-style-type: none"> Team members will be motivated to engage and sustain mutually beneficial mentor-mentee relationships, boosting their opportunities to grow personally and professionally
<ul style="list-style-type: none"> Conclude the mentoring relationship in a positive way, enabling the mentee to sustain the learning and benefits from the process 	<ul style="list-style-type: none"> The organisation will benefit from effective mentoring relationships that drive engagement, learning and skills development and support organisational values and objectives

- Establishing level course: build strong foundations
- No experience needed
- Minimum strong Intermediate (B1+) level English

Effective Mentoring - Course outline

Module	Competency
Preparing for mentoring <ul style="list-style-type: none">• What is mentoring?• The mentoring process• The features and benefits of effective mentoring	<ul style="list-style-type: none">• Prepare to be a successful mentor by evaluating effective mentoring skills and processes
Establishing a mentoring relationship <ul style="list-style-type: none">• A successful first meeting• First meeting topics and questions• Creating a mentoring contract	<ul style="list-style-type: none">• Begin the mentoring process effectively, through rapport building and structured goal setting
Maintaining the mentoring relationship <ul style="list-style-type: none">• What can go wrong• Overcoming challenges• Tools for managing the relationship	<ul style="list-style-type: none">• Maintain a beneficial mentoring relationship through overcoming challenges, reviewing progress and adjusting goals
Concluding the mentoring relationship <ul style="list-style-type: none">• Ending on a positive note• The final meeting• Sustaining learning	<ul style="list-style-type: none">• Conclude the mentoring relationship in a positive way, enabling the mentee to sustain the learning and benefits from the process